

**HOST FAMILY APPLICATION FORM**

Primary Contact Name (Payable): \_\_\_\_\_ Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Occupation: \_\_\_\_\_

Have you had experience as a host family before?  Yes  No  
If yes, how long? \_\_\_\_\_

**FAMILY INFORMATION**

Name	Relation	Birth Date	Occupation
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Pets**

Name	Breed	Size	Hypoallergenic
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

I have attached a recent host family photo to my application (all family members above must be included – multiple photos are ok, if necessary). Digital photos only, please.

**What family activities/hobbies/routines would your student most often participate in?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Do you have regular dinner times?  Mostly  Sometimes  Rarely
- Are you vegetarian?  Yes  No  No, but can accommodate
- Other Dietary Restrictions (e.g. Gluten free) \_\_\_\_\_
- Does any member of the family smoke?  Yes  No
- Smoking permitted inside the home?  Yes  No
- If no, outside?  Yes  No

### HOMESTAY INFORMATION

- Extra amenities at home:  Wireless Internet  Piano
- Swimming Pool  Backyard
- Other \_\_\_\_\_

Number of bedrooms available for students: \_\_\_\_\_

#### Bedroom 1

- Bed: S – D – Q – K
- Study desk with lamp
- Clothing storage (  Dresser  Closet)
- Window: S – M – L
- Bathroom: Ensuite – Semi-private – Shared
- Location: Ground – Above Ground – Basement
- Size of room: S – M – L
- Other: \_\_\_\_\_

#### Bedroom 2

- Bed: S – D – Q – K
- Study desk with lamp
- Clothing storage (  Dresser  Closet)
- Window: S – M – L
- Bathroom: Ensuite – Semi-private – Shared
- Location: Ground – Above Ground – Basement
- Size of room: S – M – L
- Other: \_\_\_\_\_

### STUDENT PREFERENCES

- Female Only  Prefer Female  Either  Prefer Male  Male Only
- Age preference:  Under 13  14-16  16-18  Over 18  Any

#### Interested in:

- Long-term high school program (3-11 months)
- Short term cultural groups (1-4 weeks, more interaction / daily transportation can be required)

Please indicate, in the space provided, why you would like to host international students.

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## HOST FAMILY AGREEMENT

Under the terms of the agreement, host families are expected to:

1. Offer students a safe, clean and comfortable living situation.
2. Prepare and provide the student with a private room that is clean and bright with natural sunlight. Furnished rooms should contain a comfortable bed with clean linens, a study desk (long-term students only) and sufficient storage space for clothing.
3. Respect the privacy of the student's bedroom, keeping in mind that the room is part of your home and you can request and expect admittance to their room.
4. Allow the student access to a private or shared bathroom that is clean and hygienic with adequate fixtures that are in good repair. Discuss, or if need be provide written instructions on how to use and clean bathroom fixtures.
5. E-mail or otherwise communicate with your student prior to their arrival, introducing your family.
6. Permit the student access to wireless internet, laundry facilities, and a key to the house (long-term students only).
7. Provide the student with three well-balanced, nutritious meals per day, seven days a week.
  - Breakfast: Ingredients for typical western breakfast food shall be provided. Students can prepare this themselves or can join family members if convenient
  - Lunch: Prepared in advance for students, or ingredients made available
  - Dinner: Prepared for students at a reasonable time, or in advance. At least one family member should be eating with students on a nightly basis (for all short-term students)
8. Take an active role in assisting your student with the academic and cultural goals of their trip.
9. Prepare for the need to devote more time and attention to student needs in the first few days and weeks after their arrival, particularly with showing them their bus stop (if applicable), ensuring all family members are introduced, and that students are comfortable with their accommodations.
10. Treat the student with respect and include the student in family activities.
11. Notify Classic Canadian Homestay of any changes in your homestay situation including changes in host family members, students moving out or planning on moving in, pets, renovations or holidays.
12. Refrain from asking students to provide babysitting or other housekeeping chores beyond assisting with family meal preparation and clean-up or keeping their own bedrooms and bathrooms clean and tidy.
13. Host families are not to sign phone plan contracts on behalf of students.
14. Ensure that English is the only language spoken when the student is present.
15. Adhere to a maximum of 4 students per home at any one time (inclusive of our placements).
16. Provide Classic Canadian Homestay with a clean Criminal Record Check (or equivalent) for all adults above the age of 19 and notify us immediately of any material change to your status.
17. Collect no additional homestay fees directly from the student beyond the rates set by Classic Canadian Homestay and their partner agencies.
18. Consent to a homestay re-visit once annually or upon request.
19. Bring any unacceptable behavior of the student to the immediate attention of Classic Canadian Homestay.
20. Agree that should any of the above expectations not be fulfilled to acceptable standards, Classic Canadian Homestay may immediately terminate the homestay arrangements.

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Host Family Signature

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Date

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Home Visited By

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Date

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## CRIMINAL RECORD CHECKS

Classic Canadian Homestay requires sufficient evidence and a declaration that each host family member that will live in your home is of good reputation and does not possess a criminal record.

Criminal records documents or other documentation will be valid for between 3-5 years and is done at host family expense.

Accepted methods for obtaining clearance (please check all that apply):

1. RCMP/Local Police document obtained within the last three calendar years of your application date. To obtain these, visit your local police station and ask a staff member for the application form. (\$60-75 each).

**Note to police departments: this letter is our request for the below named individuals to have a basic criminal records check completed for purposes of hosting international students.**

Full Name \_\_\_\_\_ Full Name \_\_\_\_\_

Full Name \_\_\_\_\_ Full Name \_\_\_\_\_

**I have attached or will be providing a copy of my family's record checks through local police**

2. Mybackcheck.com provides criminal records checks for lower prices (\$35 each) than local police departments and searches the same databases. We hold these documents in equal standing with the above. We can send you an invite to obtain our negotiated discounted rate. A unique e-mail address is required for each person who would like to have their check done via mybackcheck.com.

Full Name \_\_\_\_\_ e-mail address \_\_\_\_\_

Full Name \_\_\_\_\_ e-mail address \_\_\_\_\_

Full Name \_\_\_\_\_ e-mail address \_\_\_\_\_

Full Name \_\_\_\_\_ e-mail address \_\_\_\_\_

**Please send me e-mail invitations to complete my record checks through Mybackcheck.com**

3. For your convenience, Classic Canadian Homestay accepts many official documents and accreditations in equal standing with criminal records documents. These documents indicate that a criminal record check is done at least every 3 years.

**Documents accepted include (but not limited to):**

- Nexus Passes
- Licensed Professional Certifications (Lawyers, Doctors, Realtors, Securities Brokers, etc)
- Union Employee Identification (Nurses, Teachers, Government Employees)
- Letters from employers or sports associations indicating that a check has been done

**I have attached the relevant documents to my application**